

We encourage everyone to view the meeting live via YouTube.

***Leavenworth County
Board of County Commissioners***

Regular Meeting Agenda
300 Walnut Street, Suite 225
Leavenworth, KS 66048
October 18, 2023
9:00 a.m.

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE
- III. ROLL CALL
- IV. PUBLIC COMMENT: Public Comment shall be limited to 15 minutes at the beginning of each meeting for agenda items **only** and limited to three minutes per person. Comments at the end of the meeting shall be open to any topic of general interest to the Board of County Commissioners and limited to five minutes per person. There should be no expectation of interaction by the Commission during this time.

Anyone wishing to make comments either on items on the agenda or not are encouraged to provide their comments in writing no later than 8:00 AM the Monday immediately preceding the meeting. These comments will be included in the agenda packet for everyone to access and review. This allows the Commission to have time to fully consider input and request follow up if needed prior to the meeting.

- V. ADMINISTRATIVE BUSINESS:
- VI. CONSENT AGENDA: The items on the Consent Agenda are considered by staff to be routine business items. Approval of the items may be made by a single motion, seconded, and a majority vote with no separate discussion of any item listed. Should a member of the Governing Body desire to discuss any item, it will be removed from the Consent Agenda and considered separately.
 - a) Approval of the minutes of the meeting of October 11, 2023
 - b) Approval of the minutes of the work session of October 11, 2023
 - c) Approval of the schedule for the week October 23, 2023

d) Approval of the check register

e) Approve and sign the OCB's

VII. FORMAL BOARD ACTION:

VIII. PRESENTATIONS AND DISCUSSION ITEMS: presentations are materials of general concern where no action or vote is requested or anticipated.

a) Quarterly Reports

- Human Resources
- Solid Waste
- Building and Grounds
- Public Works

IX. ADDITIONAL PUBLIC COMMENT IF NEEDED

X. ADJOURNMENT

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, October 16, 2023

Tuesday, October 17, 2023

12:00 p.m. LCPA meeting

Wednesday, October 18, 2023

9:00 a.m. Public Comment/Administrative Business/Consent Agenda:

- Approval of Minutes of October 11, 2023
- Approval of Minutes of the work session of October 11, 2023
- Approve the schedule for the week of October 23, 2023
- Approve check register
- Approve and sign the OCB's

Quarterly Reports

- Human Resources
- Solid Waste
- Building and Grounds
- Public Works

Thursday, October 19, 2023

Friday, October 20, 2023

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

*****October 11, 2023*****

The Board of County Commissioners met in a regular session on Wednesday, October 11, 2023. Commissioner Kaaz, Commissioner Doug Smith, Commissioner Mike Smith, Commissioner Culbertson and Commissioner Stieben are present; Also present: Mark Loughry, County Administrator; David Van Parys, Senior County Counselor; Jamie VanHouten, Community Corrections Director; Bill Noll, Infrastructure and Construction Services; Gene Kirby, Lansing City Commissioner; Edd Hingula, Leavenworth City Commissioner; Leslee Rivarola, Basehor City Administrator, John Richmeier, Leavenworth Times

Residents: Joe Herring, John Matthews

PUBLIC COMMENT:

Joe Herring and Gene Kirby commented.

ADMINISTRATIVE BUSINESS:

Commissioner Culbertson read a letter about LAVTR.

It was the consensus of the Board to add the letter to the tax statements.

A motion was made by Commissioner Culbertson and seconded by Commissioner Mike Smith to accept the consent agenda for Wednesday, October 11, 2023 as presented.

Motion passed, 5-0.

Bill Noll requested approval of a contract with Finney and Turnipseed for the 2024 biennial bridge inspections.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Stieben to approve a contract with Finney and Turnipseed for the 2024 biennial bridge inspections in the amount of \$41,400.00.

Motion passed, 5-0.

Jamie VanHouten requested approval of the FY2023 Adult End of Year report for Community Corrections.

A motion was made by Commissioner Mike Smith and seconded by Commissioner Culbertson to approve the Community Corrections FY2023 Adult End of Year report.

Motion passed, 5-0.

Ms. VanHouten requested approval of the FY2023 Juvenile End of Year report for Community Corrections.

A motion was made by Commissioner Mike Smith and seconded by Commissioner Culbertson to approve the Community Corrections FY2023 Juvenile End of Year report.

Motion passed, 5-0.

Ms. VanHouten requested approval of the FY2023 Annual JCAB report for Community Corrections.

A motion was made by Commissioner Doug Smith and seconded by Commissioner Stieben to approve the Community Corrections 2023 Annual JCAB report.

Motion passed, 5-0.

Ms. VanHouten presented the quarterly reports for the adult and juvenile Community Corrections.

John Jacobson presented the quarterly report for Planning and Zoning.

Commissioner Doug Smith will attend the Basehor City Council meeting and the Hill's Pet food plant tour.

Commissioners Mike Stieben and Mike Smith attended the Economic Outlook conference in Wichita.

Commissioner Culbertson attended the Leavenworth City Commission meeting.

Commissioner Mike Smith judged a pumpkin contest at Platinum Automotive. He attended a retirement ceremony for Detective Linn at Lansing City Hall.

A motion was made by Commissioner Mike Smith and seconded by Commissioner Doug Smith to adjourn.

Motion passed, 5-0.

The Board adjourned at 9:59 a.m.

*****October 11, 2023*****

The Board of County Commissioners met in a work session on Wednesday, October 11, 2023. Commissioner Mike Smith, Commissioner Doug Smith, Commissioner Kaaz, Commissioner Culbertson and Commissioner Stieben are present; Also present: Mark Loughry, County Administrator; Misty Brown, Deputy County Counselor; John Jacobson, Planning and Zoning Director; Bill Noll, Infrastructure and Construction Services; Stephanie Sloop, Planning Coordinator

The Board held a work session to planned districts consisting of one acre.

It was the consensus of the Board to forward the development plan to the Planning Commission.

The Board ended the work session at 10:35 a.m.

LEAVENWORTH COUNTY COMMISSIONERS MEETING SCHEDULE

Monday, October 23, 2023

Tuesday, October 24, 2023

8:00 a.m. Workforce Partnership meeting

12:00 p.m. MARC meeting

Wednesday, October 25, 2023

9:00 a.m. Leavenworth County Commission meeting
• Commission Meeting Room, 300 Walnut, Leavenworth KS

Thursday, October 26, 2023

Friday, October 27, 2023

ALL SUCH OTHER BUSINESS THAT MAY COME BEFORE THE COMMISSION

ALL MEETINGS ARE OPEN TO THE PUBLIC

COMMENTS SHOULD BE OF GENERAL INTEREST OF THE PUBLIC AND SUBJECT TO THE RULES OF DECORUM

START DATE: 10/07/2023 END DATE: 10/13/2023

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#						
13088	APPRAISER	APPRAISER'S EDUCATION FUND	336988	105098 AP	10/13/2023	3-001-5-41-202	AG USE VALUATION,FUND OF ASSMT	160.00		
13088	APPRAISER	APPRAISER'S EDUCATION FUND	336988	105098 AP	10/13/2023	3-001-5-41-202	AG USE VALUATION,FUND OF ASSMT	420.00		
13088	APPRAISER	APPRAISER'S EDUCATION FUND	336988	105098 AP	10/13/2023	3-001-5-41-202	AG USE VALUATION,FUND OF ASSMT	420.00		
								*** VENDOR	13088 TOTAL	1,000.00
25101	CANON U S	CANON U S A INC	336989	105099 AP	10/13/2023	3-001-5-19-204	1865950 DIST CT CLERK FRONT CO	211.67		
5447	CITY WIDE MAINTENANC	CITY WIDE MAINTENANCE	336992	105102 AP	10/13/2023	3-001-5-32-296	01001100496 JANITORIAL SVC OCT	5,860.00		
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	337020	73	10/13/2023	3-001-5-11-253	OCTOBER VEHICLE LEASE/CHARGES	413.25		
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	337020	73	10/13/2023	3-001-5-31-230	OCTOBER VEHICLE LEASE/CHARGES	1,378.02		
								*** VENDOR	516725 TOTAL	1,791.27
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	33.35		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	33.82		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	34.18		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	33.57		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	33.26		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	34.46		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	33.54		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	33.45		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	34.63		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	34.35		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	33.92		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	33.18		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	34.99		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	33.00		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	31.32		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	36.01		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	33.96		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	33.61		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	32.61		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	34.36		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	33.04		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	33.03		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	35.81		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	34.65		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	35.37		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	34.99		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	34.49		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	35.33		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	35.66		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	34.84		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	38.00		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	35.35		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	32.42		
86	EVERGY	EVERGY KANSAS CENTRAL INC	336972	105091 AP	10/11/2023	3-001-5-07-223	ELEC SVC TO SIRENS	32.70		
								*** VENDOR	86 TOTAL	1,161.25
1011	FEDEX	FEDEX	336994	105104 AP	10/13/2023	3-001-5-19-302	2389-5871-7 DIST CT TRANSPORTA	192.54		
2410	FIRST CALL INC	FIRST CALL INC	336995	105105 AP	10/13/2023	3-001-5-13-211	INV 16347 SEPTEMBER TRANSPORTS	150.00		
2410	FIRST CALL INC	FIRST CALL INC	336995	105105 AP	10/13/2023	3-001-5-13-211	INV 16347 SEPTEMBER TRANSPORTS	150.00		
2410	FIRST CALL INC	FIRST CALL INC	336995	105105 AP	10/13/2023	3-001-5-13-211	INV 16347 SEPTEMBER TRANSPORTS	200.00		
2410	FIRST CALL INC	FIRST CALL INC	336995	105105 AP	10/13/2023	3-001-5-13-211	INV 16347 SEPTEMBER TRANSPORTS	150.00		
2410	FIRST CALL INC	FIRST CALL INC	336995	105105 AP	10/13/2023	3-001-5-13-211	INV 16347 SEPTEMBER TRANSPORTS	150.00		
2410	FIRST CALL INC	FIRST CALL INC	336995	105105 AP	10/13/2023	3-001-5-13-211	INV 16347 SEPTEMBER TRANSPORTS	200.00		
								*** VENDOR	2410 TOTAL	1,000.00

START DATE: 10/07/2023 END DATE: 10/13/2023

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#					
617	GEIGER	GEIGER READY MIX	336996	105106 AP	10/13/2023	3-001-5-32-391	4295 KANSAS RIVER GRAVEL ETICK	256.00	
8416	IRON MOUNTAIN	IRON MOUNTAIN INC	336998	105108 AP	10/13/2023	3-001-5-11-208	RSVP8/CO ATTORNEY SHREDDING	26.00	
2017	KANSAS BAR	KANSAS BAR ASSOCIATION	336999	105109 AP	10/13/2023	3-001-5-19-203	2024 DUES LEAV DIST CT	170.00	
2017	KANSAS BAR	KANSAS BAR ASSOCIATION	336999	105109 AP	10/13/2023	3-001-5-19-203	2024 DUES LEAV DIST CT	170.00	
2017	KANSAS BAR	KANSAS BAR ASSOCIATION	336999	105109 AP	10/13/2023	3-001-5-19-203	2024 DUES LEAV DIST CT	170.00	
2017	KANSAS BAR	KANSAS BAR ASSOCIATION	336999	105109 AP	10/13/2023	3-001-5-19-203	2024 DUES LEAV DIST CT	170.00	
2017	KANSAS BAR	KANSAS BAR ASSOCIATION	336999	105109 AP	10/13/2023	3-001-5-19-203	2024 DUES LEAV DIST CT	190.00	
2017	KANSAS BAR	KANSAS BAR ASSOCIATION	336999	105109 AP	10/13/2023	3-001-5-19-203	2024 DUES LEAV DIST CT	170.00	
*** VENDOR								2017 TOTAL	1,040.00
1851	KANSAS ONE-CALL SYST	KANSAS ONE-CALL SYSTEM INC	336973	105092 AP	10/11/2023	3-001-5-31-290	08-LVPWD01 LOCATES	2.40	
131	KIESLER POLICE	KIESLER POLICE SUPPLY INC	337000	105110 AP	10/13/2023	3-001-5-07-356	LV SHERIFF PURCHASE OF FIREARM	1,574.52	
461	LEAV CO CO	LEAV CO COOP	336974	105093 AP	10/11/2023	3-001-5-31-312	DYED DIESEL - HEALTH DEPT,JC,C	187.01	
461	LEAV CO CO	LEAV CO COOP	336974	105093 AP	10/11/2023	3-001-5-31-313	DYED DIESEL - HEALTH DEPT,JC,C	908.59	
461	LEAV CO CO	LEAV CO COOP	336974	105093 AP	10/11/2023	3-001-5-32-265	DYED DIESEL - HEALTH DEPT,JC,C	869.10	
*** VENDOR								461 TOTAL	1,964.70
17677	LEXISNEXIS RISK DATA	LEXISNEXIS RISK DATA MGMT (ACC	337003	105113 AP	10/13/2023	3-001-5-09-232	SEPTEMBER 2023 MINIMUM COMMITM	50.00	
4583	MURRFIELD	MURRFIELD FARM SUPPLY	337004	105114 AP	10/13/2023	3-001-5-53-305	1252 CHEMICALS	1,686.96	
482	PRICE, HANK	HANK PRICE	337005	105115 AP	10/13/2023	3-001-5-31-290	WINDOW CLEANING CTHSE / JUSTIC	1,632.00	
482	PRICE, HANK	HANK PRICE	337005	105115 AP	10/13/2023	3-001-5-32-209	WINDOW CLEANING CTHSE / JUSTIC	2,187.00	
*** VENDOR								482 TOTAL	3,819.00
512	PROFESSIONAL ASSOCIA	PROFESSIONAL ASSOCIATION	337006	105116 AP	10/13/2023	3-001-5-07-240	AG-7315: DIAGNOSTIC INTERVIEW	400.00	
7098	QUILL CORP	QUILL CORP	337007	105117 AP	10/13/2023	3-001-5-01-301	9686154 SUPPLIES - BOCC	163.94	
7098	QUILL CORP	QUILL CORP	337007	105117 AP	10/13/2023	3-001-5-01-301	9686154 SUPPLIES - BOCC	52.99	
*** VENDOR								7098 TOTAL	216.93
25224	SAFETY REM	SAFETY REMEDY	337008	105118 AP	10/13/2023	3-001-5-53-307	486: POISON IVY TOWELETTES	104.98	
4801	SAM	SURVEY AND MAPPING, LLC	337009	105119 AP	10/13/2023	3-001-5-42-293	PROJ 1020056923 GIS WEB HOSTIN	9,000.00	
17368	SECURITY T	SECURITY TRANSPORT SERVICES	337011	105121 AP	10/13/2023	3-001-5-07-218	INMATE TRANSPORTS X2	1,438.12	
17368	SECURITY T	SECURITY TRANSPORT SERVICES	337011	105121 AP	10/13/2023	3-001-5-07-218	INMATE TRANSPORTS X2	2,302.67	
*** VENDOR								17368 TOTAL	3,740.79
42020	SMITH MICHAEL COMM	COMMISSIONER MIKE SMITH	337012	105122 AP	10/13/2023	3-001-5-01-205	PER DIEM, MILEAGE, TOLL REIMB	15.18	
42020	SMITH MICHAEL COMM	COMMISSIONER MIKE SMITH	337012	105122 AP	10/13/2023	3-001-5-01-205	PER DIEM, MILEAGE, TOLL REIMB	5.00	
42020	SMITH MICHAEL COMM	COMMISSIONER MIKE SMITH	337012	105122 AP	10/13/2023	3-001-5-01-205	PER DIEM, MILEAGE, TOLL REIMB	273.79	
*** VENDOR								42020 TOTAL	293.97
915	SMITHEREEN PEST MANA	SMITHEREEN PEST MANAGEMENT	337013	105123 AP	10/13/2023	3-001-5-31-212	204513 PEST CONTORL	601.00	
915	SMITHEREEN PEST MANA	SMITHEREEN PEST MANAGEMENT	337013	105123 AP	10/13/2023	3-001-5-32-211	204513 PEST CONTORL	85.00	
915	SMITHEREEN PEST MANA	SMITHEREEN PEST MANAGEMENT	337013	105123 AP	10/13/2023	3-001-5-33-211	204513 PEST CONTORL	125.00	
*** VENDOR								915 TOTAL	811.00
6575	STERICYCLE	STERICYCLE, INC	337014	105124 AP	10/13/2023	3-001-5-07-359	CUST 1000809211 MEDICAL WASTE	202.36	
248	SUMMIT FOOD	ELIOR, INC	337015	105125 AP	10/13/2023	3-001-5-07-261	C741000 INMATE MEALS	6,345.33	
248	SUMMIT FOOD	ELIOR, INC	337015	105125 AP	10/13/2023	3-001-5-07-261	C741000 INMATE MEALS	6,272.74	
248	SUMMIT FOOD	ELIOR, INC	337015	105125 AP	10/13/2023	3-001-5-07-261	C741000 INMATE MEALS	6,136.09	
*** VENDOR								248 TOTAL	18,754.16
56	TONGANOXIE MIRROR	THE TONGANOXIE MIRROR	336976	105095 AP	10/11/2023	3-001-5-49-341	10002291 VOTER REG NOTICE, USD	88.11	
56	TONGANOXIE MIRROR	THE TONGANOXIE MIRROR	336976	105095 AP	10/11/2023	3-001-5-49-341	10002291 VOTER REG NOTICE, USD	157.80	
*** VENDOR								56 TOTAL	245.91
41	UNDERGROUN	UNDERGROUND VAULTS & STORAGE	337017	105127 AP	10/13/2023	3-001-5-07-208	LVSO 101161 ANNUAL LEASE RENTA	925.68	
41	UNDERGROUN	UNDERGROUND VAULTS & STORAGE	337017	105127 AP	10/13/2023	3-001-5-19-214	100492 ANNUAL LEASE RENTAL	9,305.32	
41	UNDERGROUN	UNDERGROUND VAULTS & STORAGE	337017	105127 AP	10/13/2023	3-001-5-19-214	100492 FILE RETRIEVAL CHARGES	125.05	
*** VENDOR								41 TOTAL	10,356.05
276	WEX	WEX BANK	337019	72	10/13/2023	3-001-5-11-253	CO ATTY FUEL TO 9.23.23	41.72	
276	WEX	WEX BANK	337019	72	10/13/2023	3-001-5-14-331	EMS FUEL TO 9.23.23	9,683.42	
276	WEX	WEX BANK	337019	72	10/13/2023	3-001-5-14-332	SHERIFF FUEL TO 9.23.23	7,236.46	

TYPES OF CHECKS SELECTED: * ALL TYPES

			P.O.NUMBER	CHECK#						
276	WEX	WEX BANK	337019	72	10/13/2023	3-001-5-14-334	APPRAISR GASOLINE TO 9.23.23	775.74		
276	WEX	WEX BANK	337019	72	10/13/2023	3-001-5-14-335	PLANNING FUEL TO 9.23.23	130.64		
276	WEX	WEX BANK	337019	72	10/13/2023	3-001-5-14-901	0496-00-668063-1 FUEL REBATE T	197.44-		
276	WEX	WEX BANK	337019	72	10/13/2023	3-001-5-14-901	0496-00-668063-1 FUEL REBATE T	113.86-		
							*** VENDOR 276 TOTAL		17,556.68	
100	WITNESS LIST	xxxxxxxxxxxxxxxxxxxx	337018	105128 AP	10/13/2023	3-001-5-11-213	C/O COUNTY ATTORNEY REIM WITNE	163.00		
							TOTAL FUND 001		83,482.14	

276	WEX	WEX BANK	337019	72	10/13/2023	3-108-5-00-304	HEALTH DEPT FUEL TO 9.23.23	67.78		
							TOTAL FUND 108		67.78	

516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	337020	73	10/13/2023	3-115-5-00-411	OCTOBER VEHICLE LEASE/CHARGES	951.92		
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	337020	73	10/13/2023	3-115-5-00-415	OCTOBER VEHICLE LEASE/CHARGES	39.40		
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	337020	73	10/13/2023	3-115-5-00-423	OCTOBER VEHICLE LEASE/CHARGES	1,551.56		
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	337020	73	10/13/2023	3-115-5-00-434	OCTOBER VEHICLE LEASE/CHARGES	16,292.81		
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	337020	73	10/13/2023	3-115-5-00-436	OCTOBER VEHICLE LEASE/CHARGES	1,783.56		
							*** VENDOR 516725 TOTAL		20,619.25	
							TOTAL FUND 115		20,619.25	

7098	QUILL CORP	QUILL CORP	337007	105117 AP	10/13/2023	3-123-5-00-301	5645204 COMM CORR SUPPLIES	27.99		
276	WEX	WEX BANK	337019	72	10/13/2023	3-123-5-00-301	JCPG FUEL TO 9.23	68.52		
							TOTAL FUND 123		96.51	

516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	337020	73	10/13/2023	3-126-5-00-221	OCTOBER VEHICLE LEASE/CHARGES	14.77		
7098	QUILL CORP	QUILL CORP	336975	105094 AP	10/11/2023	3-126-5-00-321	5645204	227.37		
276	WEX	WEX BANK	337019	72	10/13/2023	3-126-5-00-221	ADT COMM CORR FUEL TO 9.23.23	54.82		
							TOTAL FUND 126		296.96	

7098	QUILL CORP	QUILL CORP	336975	105094 AP	10/11/2023	3-127-5-00-3	5645204	27.46		
7098	QUILL CORP	QUILL CORP	336975	105094 AP	10/11/2023	3-127-5-00-3	5645204	15.18		
							*** VENDOR 7098 TOTAL		42.64	
							TOTAL FUND 127		42.64	

461	LEAV CO CO	LEAV CO COOP	336974	105093 AP	10/11/2023	3-133-5-00-304	10-9 FUEL, FLUIDS/LUBES	60,625.05		
461	LEAV CO CO	LEAV CO COOP	336974	105093 AP	10/11/2023	3-133-5-00-310	10-9 FUEL, FLUIDS/LUBES	4,529.35		
							*** VENDOR 461 TOTAL		65,154.40	
276	WEX	WEX BANK	337019	72	10/13/2023	3-133-5-00-304	10-6 FUEL FOR SURVEY TRUCK TO	133.81		
							TOTAL FUND 133		65,288.21	

1220	CULLIGAN OF GREATER	CULLIGAN OF GREATER KANSAS CIT	336993	105103 AP	10/13/2023	3-136-5-00-203	1274542 WATER/COOLER SERVICE	21.00		
1220	CULLIGAN OF GREATER	CULLIGAN OF GREATER KANSAS CIT	336993	105103 AP	10/13/2023	3-136-5-00-223	1274542 WATER/COOLER SERVICE	21.00		
							*** VENDOR 1220 TOTAL		42.00	
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	337020	73	10/13/2023	3-136-5-00-221	OCTOBER VEHICLE LEASE/CHARGES	39.77		
7098	QUILL CORP	QUILL CORP	336975	105094 AP	10/11/2023	3-136-5-00-301	5645204	22.21		
7098	QUILL CORP	QUILL CORP	336975	105094 AP	10/11/2023	3-136-5-00-301	5645204	25.75		
7098	QUILL CORP	QUILL CORP	336975	105094 AP	10/11/2023	3-136-5-00-321	5645204	22.19		
7098	QUILL CORP	QUILL CORP	336975	105094 AP	10/11/2023	3-136-5-00-321	5645204	25.76		
7098	QUILL CORP	QUILL CORP	336975	105094 AP	10/11/2023	3-136-5-00-341	5645204	22.19		
7098	QUILL CORP	QUILL CORP	336975	105094 AP	10/11/2023	3-136-5-00-341	5645204	25.76		
							*** VENDOR 7098 TOTAL		143.86	
276	WEX	WEX BANK	337019	72	10/13/2023	3-136-5-00-221	JUV COMM CORR FUEL TO 9.23.23	43.91		
							TOTAL FUND 136		269.54	

TYPES OF CHECKS SELECTED: * ALL TYPES

		P.O.NUMBER	CHECK#						
461	LEAV CO CO	LEAV CO COOP	336974	105093 AP	10/11/2023	3-137-5-00-304	10-1 AFD DYED DIESEL	802.86	
								TOTAL FUND 137	802.86
276	WEX	WEX BANK	337019	72	10/13/2023	3-145-5-00-304	FUEL FOR CO ON AGING TO 9.23	5,647.22	
								TOTAL FUND 145	5,647.22
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	337020	73	10/13/2023	3-153-5-00-401	OCTOBER VEHICLE LEASE/CHARGES	8,382.70	
								TOTAL FUND 153	8,382.70
1971	CAROLINA SOFTWARE	CAROLINA SOFTWARE	336990	105100 AP	10/13/2023	3-160-5-00-263	WASTEWORCS SOFTWARE SUPPORT	500.00	
5900	CIRBA SOLUTIONS	CIRBA SOLUTIONS SERVICES US, L	336991	105101 AP	10/13/2023	3-160-5-00-208	SMARTRECYCLE SYSTEM LARGE BATT	115.95	
516725	ENTERPRISE (ACH)	ENTERPRISE FM TRUST	337020	73	10/13/2023	3-160-5-00-215	OCTOBER VEHICLE LEASE/CHARGES	35.00	
22605	HINCKLEY S	HINCKLEY SPRINGS	336997	105107 AP	10/13/2023	3-160-5-00-263	12811238 WATER DELIVERY SOLID	115.41	
9271	LANSING CI	CITY OF LANSING	337001	105111 AP	10/13/2023	3-160-5-00-210	SOLID WASTE SEWER SERVICE	38.28	
461	LEAV CO CO	LEAV CO COOP	336974	105093 AP	10/11/2023	3-160-5-00-304	DIESEL FUEL, LUBE (SOLID WASTE	2,650.44	
10703	TIRE TOWN	TIRE TOWN	337016	105126 AP	10/13/2023	3-160-5-00-207	SOLID WASTE - SCRAP TIRES	500.00	
								TOTAL FUND 160	3,955.08
615	KIMLEY-HORN	KIMLEY-HORN & ASSOCIATES, INC	336838	1725 AP	10/09/2023	3-171-5-07-201	10-1 REG TRANSP STUDY	6,850.00	
196	OLSSON	OLSSON, INC	336839	1726 AP	10/09/2023	3-171-5-00-201	10-2 019-28310 PROF SVC TO 9.9	3,885.50	
								TOTAL FUND 171	10,735.50
2138	ABSOLUTE COMFORT TEC	ABSOLUTE COMFORT TECHNOLOGIES	336986	105096 AP	10/13/2023	3-174-5-00-210	JUSTICE CENTER TOWER HVAC REPL	9,985.00	
8020	APCO INT'L	APCO INTERNATIONAL	336987	105097 AP	10/13/2023	3-174-5-00-202	328474 2024 APCO DUES - 1-25 S	972.00	
								TOTAL FUND 174	10,957.00
4755	LEAV PAPER	LEAVENWORTH PAPER AND OFFICE S	337002	105112 AP	10/13/2023	3-197-5-00-201	DIST CT TAXK CHAIRS FOR CR#3	2,619.65	
								TOTAL FUND 197	2,619.65
1851	KANSAS ONE-CALL SYST	KANSAS ONE-CALL SYSTEM INC	336973	105092 AP	10/11/2023	3-210-5-00-2	08-LVPWD01 LOCATES	3.60	
								TOTAL FUND 210	3.60
1851	KANSAS ONE-CALL SYST	KANSAS ONE-CALL SYSTEM INC	336973	105092 AP	10/11/2023	3-212-5-00-2	08-LVPWD01 LOCATES	3.60	
								TOTAL FUND 212	3.60
534	SANDS CONSTRUCTION	SANDS CONSTRUCTION LLC	337010	105120 AP	10/13/2023	3-215-5-12-204	CU PARKING LOT PROJ 2302-0045	56,012.86	
								TOTAL FUND 215	56,012.86
								TOTAL ALL CHECKS	269,283.10

TYPES OF CHECKS SELECTED: * ALL TYPES

FUND SUMMARY

001	GENERAL	83,482.14
108	COUNTY HEALTH	67.78
115	EQUIPMENT RESERVE	20,619.25
123	JUVENILE CRIME PREVENTION	96.51
126	COMM CORR ADULT	296.96
127	COMM CORR ADULT NON GRANT	42.64
133	ROAD & BRIDGE	65,288.21
136	COMM CORR JUVENILE	269.54
137	LOCAL SERVICE ROAD & BRIDGE	802.86
145	COUNCIL ON AGING	5,647.22
153	PUBLIC WORKS,EQUIP.RESERVE FUND	8,382.70
160	SOLID WASTE MANAGEMENT	3,955.08
171	S TAX CAP RD PROJ: BONDS	10,735.50
174	911	10,957.00
197	INK FEE FUND	2,619.65
210	SEWER DISTRICT 1: HIGH CREST	3.60
212	SEWER DISTRICT 2: TIMBERLAKES	3.60
215	CAPITAL IMPROVEMENTS	56,012.86
	TOTAL ALL FUNDS	269,283.10

Consent Agenda 10/18/2023
Cks 10/07-10/13



10/18/2023

Quarterly Report (Q3)

Leavenworth County, Human Resources



Monica Swigart, HR Administrator

Q3 2023 AT-A-GLANCE

- Current headcount | 444
- Open Positions | 9
- YTD New Hires | 85
- YTD Terminations | 70
 - 2023 turnover 16%
 - Average tenure 7.5 years
- 26 injury related incidents so far in 2023 compared to 27 for 2022 year
- Transition of payroll/HRIS provider from Paycom to Paylocity completed
- Self-service benefit enrollment was a huge success for the new year that began 10/1/2023
 - Medical 68% of eligible employees enrolled
 - Dental 84% of eligible employees enrolled
 - Vision 78% of eligible employees enrolled
- ADA compliance signs and doorbells placed at every department entrance within the courthouse that is accessible to the public
- Defensive driving certifications were completed for all county drivers and scheduled to be renewed annually moving forward

ON-GOING ACTIVITIES

- Working with our broker and benefit vendors on electronic benefit and payroll feeds and wrapping up the backend processes of the payroll process in the new payroll and benefits system
- Continuing to convert all employee files and HR forms into electronic documents
- 2023 countywide chili cookoff date and rules to be announced in late October
- Harassment, diversity and inclusion training is being developed to add to new hires and ongoing employee refresher training schedules
- Using our injury and non-injury reports to research our workers compensation trends and determine where we need to focus on safety and training moving forward

FUTURE GOALS/PROJECTS 2024

- New hire orientation revamp to provide an exciting and memorable new hire experience
- Wellness initiatives to be offered to our employees to promote and reward healthy behaviors
- Deep dive into our training needs countywide and department specific
- Education and communication surrounding current resources that are under-utilized such as Teladoc, concierge services and EAP programs
- Year over year metrics

COUNTY OF LEAVENWORTH SOLID WASTE DEPARTMENT
Quarterly Report April - September, 2023
Presented October 18, 2023

Tonnage/Materials

- 22,931 customers serviced.
- 18,199 tons processed.
- 9176 tons of MSW (municipal solid waste).
- 8382 tons of C & D (construction and demolition).
- 4 ton of free brush.
- 581 tons total brush processed.
- 714 free tires.
- 43 tons total tires processed.

Annual Clean-up

- 324 Residents – 159 tons

KDHE

- The annual composting permit is renewed until 7/31/24.
- The annual transfer station permit 0755 is renewed until 7/31/24.
- The 2022–5-Year Solid Waste Management Plan Update is due 3/12/2027.
- The annual stormwater permit is renewed until 11/1/23.
- The annual HHW permit 0901 is renewed until 8/1/24.
- HHW pickup is due 1/18/24.

HHW

- Had 823 appointments.

MEETINGS/TRAINING

- Sent grant form for Chair of Solid Waste Committee to sign for Leavenworth City.
- Staff discussed customers that refuse to tarp even with fees.
- Safety Committee meetings.
- Met with Mark i.e. budget.
- Attended fire training hosted by Hamm.
- Attended BOCC meeting i.e. budget.
- Continuing Paylocity training.
- Olathe transfer station visit to view outbound scale for ideas of what works and what does not.
- Completed required annual HHW refresher course.
- Attended Department Head meeting.
- KDHE recycling webinar.
- SWANA transfer station management training.
- Solid Waste Committee Meeting.
- Open enrollment.
- Active Preparedness webinar.
- Kpers webinar
- KDHE – KOR roundtable – Current landscape and growth potential of recycling in Kansas.

- New hire Melvin completed required 24-hour HHW and received certification.

MISCELLANEOUS

- Held going away lunch for Copper Coleman.
- Reached a new high of customer count for a weekday of 233.
- Reached a new high of customer count for a Saturday of 221.
- Held John's retirement lunch.
- Ran CPI news release for rate increase in Leavenworth Times.
- Fixed arm that customer accidentally took out.
- Sprayed for weeds.
- Employee WC accident.
- L & R recovered freon.
- Fire in trailer – Staff responded quickly and avoided any damage to property.
- Continuing with employee WC accident.
- Interviewed for Solid Waste Operator I position.
- Facility Safety Inspection held.



COUNTY OF LEAVENWORTH

Department of Buildings and Grounds

Buildings and Grounds Quarterly 2023 3rd Quarter Report

October 18, 2023

Buildings & Grounds

- **Court House**
 - Roof repair both patching, and metal replacement of dome area
 - Sprinkler system repair work to replace heads and control valves
 - Painting and patching of parking lots
 - Will begin fall renovation of Lawn
- **Community Corrections Building**
 - Looking into options to open downstairs space for larger activity room
- **Transfer Station**
 - HVAC work on scale house 1

- **EMS/ HD**
 - Replaced the parking lot with mill and overlay
Prep to add landscape to signage area
RFP out for interior painting

- **Cushing**
 - Parking lot thru KDOT Grant
 - SMH has adjusted drainage area
 - Sands has parking area excavated and we have been working to replace sidewalk to gain ADA compliance in areas as well as curb replacement
 - Total Grant that must be spent 583,333.33

- **Justice Center**
 - Dispatch Mini split has stopped working and is none repairable
 - Maintenance tagged off the multizone to keep area cool while we await estimate
 - Parking lot renovation of crack seal and slurry coat completed
 - SE corner completed for City project we will work to grow grass from the project
 - Boilers cleaned and trimmed
 - Boiler will need to begin RFP process to stage out and replace end of life Boilers

Sewer Districts

Mowing of lagoons and treatment for algae.

Few grinder pump replacements



COUNTY OF LEAVENWORTH
DEPARTMENT OF PUBLIC WORKS



3rd Quarter 2023 – Public Works- July 2023 to September 2023

Road and Bridge

- ❖ Aggregates Hauled:
 - Rock: Tons 7,057.45
 - Asphalt: Tons 14,240.44
- ❖ Oil Used:
 - SS-1H: 5,979 Gallons
 - CRS-1HM 537,485 Gallons
- ❖ Culvert Replacements:
 - Entrances-25
 - Crossroad-5
- ❖ Chip Sealed- 90 miles
- ❖ Asphalt Patching- 5 miles
- ❖ 2023 Budgets- January 2023 to October 11,2023

Road and Bridge	YTD \$8,650,148.16	Remaining \$3,402,883.84	28% remaining
Local Service	YTD \$2,322,053.97	Remaining \$2,041,171.03	47% remaining
Noxious Weed	YTD \$494,808.96	Remaining \$138,989.04	22% remaining
GIS	YTD \$227,260.99	Remaining \$104,874.01	32% remaining

Personnel: 3rd quarter

- ❖ County Shop/Noxious Weed/GIS: 70 positions total
 - ◆ Full Time – 68 – 4 Vacancies (3 Heavy Equip. Oper. 1 and 1 Heavy Equip. Oper. 2)
 - ◆ IOC Position - 2 of which are currently vacant (Noxious Weed Assistant and Engineering Intern.

Projects

Projects

- A. **158th Street Road Improvement Project – MHS 2004 Design – Linaweaver Construction**
 - i. Retainage was reduced to 3% for seeding. Linaweaver’s request for full release of seeding was denied. **Ongoing litigation regarding this matter.**
 - ii. **Seeding and Grading was completed by Kings Construction.**
- B. **Bridge Replacement Designs (A-49, E-18, F-46, T-34) – Benesch – ARPA Funds**
 - i. **A-49 – Finney and Turnipseed is reviewing the revised plans from Benesch. We plan on bidding the project in December.**



COUNTY OF LEAVENWORTH
DEPARTMENT OF PUBLIC WORKS



- ii. **T-34 – Finney and Turnipseed is reviewing the revised plans from Benesch. We plan on bidding the project in December.**

- C. **ST-100 Bridge Replacement Project – Off-System Bridge Program – Finney and Turnipseed**
 - i. **The bridge a completed on time and without any change orders.**

- D. **E-48 Bridge Replacement Project – Local Bridge Grant Program – Finney and Turnipseed**
 - i. **The bridge a completed on time and without any change orders.**

- E. **Tonganoxie Road HRRR Safety Improvement Project – MHS design/inspection**
 - i. **90/10 cost share grant – High Risk Rural Roads Program**
 - ii. **The Office Check meeting was held with KDOT.**
 - iii. **KDOT pushed the project to a November 2024 letting.**
 - iv. **Two properties are in the condemnation process.**
 - v. **Contacted KDOT to determine whether or not our contract with MHS for inspection is valid now that they have been bought out by Benesch.**

- F. **CR30 – 235th Street Roadway Improvement Project – Wilson Design**
 - i. **Right of Way acquisition has been completed.**
 - ii. **RWD agreement is ongoing.**

- G. **ST-26 Bridge Replacement Project – Finney and Turnipseed Design**
 - i. **Design plans are nearly complete.**
 - ii. **Contacted property owners to let them know that we are going to make an offer for their right-of-way in the coming weeks.**

- H. **HP-36 Bridge Replacement Project – Finney and Turnipseed Design**
 - i. **The bridge will be bid this winter. 187th CR25 will be closed in the early spring.**

- I. **K-19 Bridge Replacement Project – Finney and Turnipseed Design**
 - i. **Design contract executed.**
 - ii. **Design Topo was completed.**

- J. **Box Culvert and Large Culvert Replacement Project – A-6, A-66, H-29, H-30, K-5, K-17, K-37, R-24, SH-63, ST-56, ST-59, ST-60, E-UM4, K-46 – MHS Design – ARPA Funds**
 - i. **The replacements of three of the structures are going out to bid. Two on 206th Street and one Logan Road. The county is working on three of the replacements that we are completing.**

- K. **2024 Biannual Bridge Inspections**
 - i. **Finney and Turnipseed has been contracted to complete the inspections.**

- L. **Regional Transportation Capital Improvement Plan and Study – Kimley Horn**
 - i. **The study was completed and presentations at the KDOT Local Consults is ongoing.**

- M. **KDOT Local Projects**
 - i. **HRRR Call for Projects –**
 - i. **SMH has been selected to be the design firm for the second phase of the Tonganoxie Road projects.**



COUNTY OF LEAVENWORTH
DEPARTMENT OF PUBLIC WORKS



- ii. **KDOT Transit Grant – Parking Lot at Cushing**
 - i. Construction is being managed by Aaron. Linaweaver is doing the dirt work.
- iii. **Kansas Cost-Share Program –**
 - i. An application for funding was submitted for the section of 235th Street between Dempsey and 4-H Road.

N. Federal Grant Applications

- i. **Safe Streets for All Study**
The RFP for the study was advertised.

Noxious Weed

Clearing brush out of right-away, bridges, intersections and culverts.

Boom mowers out cutting back brush.

Currently all paved and secondary roads will have been mowed twice we will finish mowing all paved roads the third time by the second week of October a few of the secondary roads in Sherman, Easton and Kickapoo will have been mowed a third time.

Chemical sales have been slowing down.

Continue to spray roadside for noxious weeds.

Survey Department

During the last quarter 45 section corners have been recovered, 5 corners have been reset and 26 corners remain to be found or set in Easton Township, [see attached map.](#)

Filed 50 new Land Survey Reference Reports for Easton Township.

Located 80 Leavenworth County control monuments and 10 NGS monuments. Began indexing for upload to GIS site.

Received new RTK-GPS equipment and data collector from Seiler Geospatial.
I have completed reviews of 29 plats/surveys.

Indexed 116 section corner tie reports.

Uploaded to 28 Surveys & Plats to Survey record database.

Continue converting Survey Tiff files to PDF and uploaded to Survey record database.



COUNTY OF LEAVENWORTH
DEPARTMENT OF PUBLIC WORKS



Fleet Management

Here are the vehicles from Enterprise that are currently on order:

Vehicles ordered but not delivered yet								
ENT #	New Vehicle#	Old Vehicle#	Department	Year	Make	Model	Vehicle Type	VIN#
268J5Q	ADMIN1	ADMIN 1)24842J	EMS	2023	Ford	Utility Police Int.	Explorer all wheel drive	
268J5T	ADMIN2	ADMIN2)2483ZF	EMS	2023	Ford	Utility Police Int.	Explorer all wheel drive	
268J66	ADMIN4	ADMIN4)2483ZC	EMS	2023	Ford	Utility Police Int.	Explorer all wheel drive	
26MJGD	03-05	204b 24842F	Noxious Weed	2023	Chevrolet	5500HD	4x4 Crewcab 168"wb Chipper Truck	1HTKJPVKXPH533657
25WNCJ	10-15	4 24842B	Public Works	2023	Chevrolet	2500HD	4x4 SD Crew Cab	1GC5YLE72PF239420

Heavy trucks currently on order:
 One New Freightliner oil Distributor expected delivery after first of next year
 Two New Mack Granite Dump/Plow/Sander trucks expected to be delivered by end of year
 One New Mack Granite Roll Off Truck for Transfer Station Expected to be delivered by end of year

GIS Department Quarterly Performance

The Leavenworth County GIS department is committed to providing accurate, current, and complete maps and geospatial data to support the county and its citizens. We update all data on a weekly basis and make it available on the county's newly [released website](#). In addition, we update the [Integrity website](#) on a daily basis and create new data from scratch [in PDF, shapefile format, and CAD](#), all free of charge.

Accomplishments from the End of March 2023 to present

- ✓ All GIS public layers have been updated on our [GIS web map](#) and [ArcGIS HUB](#), including shapefiles and PDFs that enable anyone with an internet connection to utilize them.
- ✓ The recent annexation of Tonganoxie has been formally documented and added to the database records. The corresponding ordinance number for this addition is 1511, then sent to Census/GEO BAS, MARC, DASC, and PORKA.
- ✓ Completed Annual Records Review and Esri Customer Entitlement Summary Report for Esri.
- ✓ Created map using crash data:
 - Teen vs. elderly drivers
 - Accident severity
 - Accidents by age group
- ✓ Changes Tax Year to 2024 in our XML Query and Python code for Parcel update.
- ✓ The Alley Vacation Ordinance has been documented in our GIS database.
- ✓ Developing a web map for building permits within the Planning and Zoning Department, spanning from 2020 to the present time.



COUNTY OF LEAVENWORTH

DEPARTMENT OF PUBLIC WORKS



- ✓ Developed a web map for building permits within the Planning and Zoning Department, spanning from 2020 to the present time.
- ✓ Developed another web map for only Single-Family Residential building permits for the Planning and Zoning Department, spanning from 2020 to the present time.
- ✓ Updated [Single-Family Residential building permit](#) web map for the Planning and Zoning Department and added all permits that were issued in the last three months.

- ✓ Created a web-based map utilizing Orion data to provide comprehensive information on the total value of houses for the Appraiser's office.
- ✓ Sent GIS data to Lansing for the Cities of Leavenworth and Lansing housing study.
- ✓ A new road named "Valley Drive" has been included in our database for Lansing.
- ✓ Collaborated with Maria Walser from MARC to address and resolve any issues related to addressing points during our geocoding process for the first quarter.
- ✓ Updated Law Agency and Fire Agencies shapefile and maps per Wendy Dedeke.
- ✓ Updated Fire District #1 stations and sent an update to SAM to update our website.
- ✓ Received a new location for a fire hydrant in Fairmount and Stranger Townships from Chuck and have added it to our database.
 - Cleaned the Excel document for Arc use
 - Created shapefiles for Fairmount and Stranger hydrants
 - Use aerials to ground truth hydrants against our previous layer
- ✓ Four existing business parks, the Leavenworth Business & Tech Park, Gary Carlson Business Park, Urban Hess Business Park, and Tonganoxie Business Park, were added to our database.

- ✓ Worked with Tonganoxie Historical Society:
 - Road Records Research
 - Historic parcel ownership
 - Historical School District and schoolhouses
- ✓ Worked on comparing KDOT crash data with our traffic accident data.
- ✓ After receiving new section corners from Dan, I worked on updating the current section corner and Quarter section line shapefiles in Alexandria township.
- ✓ Collaborated with Dan to map the Alexandria Township survey index and incorporated the 2022 aerial imagery.
- ✓ Created a map of the Lansing School District
- ✓ Created Map of Lansing Ward 3 and 4
- ✓ Electric districts have been updated, and a parcel has been added under Evergy Services.
- ✓ Presented at the Easton Elementary School for Career Day.
- ✓ Created a 3D representation of Surface (Hillshade) using the 2022 DEM.
- ✓ Worked on the road surface mileage for Public works.
- ✓ Worked with Lindsay Huntington with the city of Tonganoxie on Zoning.
- ✓ Worked with Janet and Helen from the Clerk's Office on voting district maps.
- ✓ Updated [Election website](#) map files.
- ✓ Worked with Riley and Jeff McKerrow from [Kimley-Horn](#) on creating a web map for Priorities 4 Progress.
- ✓ Created a new map for the sheriff's office
 - Printed about 20 maps for the sheriff

- ✓ Completed a project for the appraiser's office:
 - Found subdivisions created after 2020



COUNTY OF LEAVENWORTH

DEPARTMENT OF PUBLIC WORKS



- In townships 10, 11, 12
- Except north 2 miles of township 10
- Exported to a table that included several lots, dates, and name
- ✓ Worked on symbolizing and exporting data:
 - Different types of crime
 - Cost of living units at the parcel and census block levels
- ✓ collaborated with the county surveyor, Dan, to create the Old Leavenworth-Lawrence Road.
- ✓ Worked with Amanda from dispatch to update the patrol zones map
- ✓ Updated Abandon Railroads shapefile and map.
- ✓ Updated dispatch folder to update the ProSuite system
- ✓ Drone footage was taken for two bridge projects, ST-18, ST-100 and E-48.
- ✓ Drone footage and photographs of county facilities were captured in collaboration with Stephanie Sloop.
- ✓ Capturing footage of County Route 30 (CR30 or 235th from Dempsey Rd to Hollingsworth Rd) and 158th Rd (from Kansas Ave to Linwood Rd) was achieved through the use of a drone.
- ✓ Updated parcel data, NG911, and shared it with MARC, ORKA, and PORKA FTP sites.
- ✓ Creating maps for each individual water district
 - Finished creating 17 maps
- ✓ Quarterly parcel updates (Split, Merge, and BLADE) have been sent to the Planning and Zoning and Appraiser's departments.
- ✓ Monthly photos of houses were sent to [SAM](#) for updating on the [Integrity website](#).
- ✓ Used Topology to fix Parcel and Road Centerline errors.
- ✓ Rectifying parcel boundary and subdivision errors using the topology tool.
- ✓ Adjusted parcel boundaries by referencing subdivision plats for improved accuracy.
- ✓ Fixed errors in the AgUse edit map.
- ✓ Completed first iteration of park analysis; now:
 - Updating park list
 - Defining park categories/service areas
- ✓ Worked with Janet Klasinski on updating Basehor Voting Districts.
- ✓ Attended [Destination Safe Committee meeting](#) with MARC.
- ✓ Updated our private road shapefile and private road map.
- ✓ The privately-owned roads in Leavenworth County have undergone some updates and added a new Woodend private road to our database.
- ✓ New roads named "166th Street, Timber Lake Ct, and Olive Street" have been added to our Road Centerline database.
- ✓ Worked on updating the lot and parcel dimensions through subdivision and sent an updated shapefile to SAM to update our Integrity Website.
- ✓ Worked on fixing addressing and topology errors for NG911 data for the end-of-June submission.
- ✓ Downloaded KDOT crash data and compared it with our traffic accident data.
- ✓ Processed the sync of NG911 GIS and Parcel data with the LV city.
- ✓ Completed monthly permit / new address verification for each city.
- ✓ Over fifty-five (55) survey records were mapped and added to our GIS database and [Survey record](#) website.
- ✓ AgUse and homesite adjustments for appraisers
- ✓ Worked with appraisers to update Flood parcels and fix flood labeling
- ✓ Created Quarterly "Parcel ownership Map" in 2'x3' and 3'x4' scales.
- ✓ Created radius searches for rezoning applications for the cities
- ✓ Worked with Joe Herring and LanDel Water District to fix the boundary
- ✓ Mapped the metes and bounds and then fixed errors
- ✓ Worked with Rick W. to create multiple maps for future development in the southern part of the county.
- ✓ Worked with crash data to map the "most dangerous roads" map series



COUNTY OF LEAVENWORTH

DEPARTMENT OF PUBLIC WORKS



- ✓ Four hundred forty-four (444) Country Road Project entries completed:
 - A: 15, B: 4, C: 40, D: 13, E: 67,
 - F: 61, G: 76, H: 64, I: 57, J: 47
- ✓ Thirty-two (32) subdivision Plats were mapped and added to our GIS database and the Appraisal Subdivision layer.
- ✓ Fifty-five (55) Track Splits/Combinations/Boundary Line Adjustments made to the Appraisal Property database.
- ✓ Filled over one hundred and six (106) requests from external organizations and walk-in patrons.
- ✓ Updated Ag and homesites as updated maps are returned.
- ✓ Worked with the Registrar of Deeds on parcel correction, deed research, and boundary mapping.
- ✓ Created radius searches for rezoning applications for the cities.
- ✓ Over Fifty (50) new homesites were added to NG911 address points to be used by EMS and fire departments and shared with Cities.
- ✓ Over Twenty (20) Certified Property owner lists were made.
- ✓ Over Eighteen (18) Rights of Ways were recorded per deed.
- ✓ Created a map for emergency services for training
- ✓ Three hundred twenty-five (325) traffic accidents and One hundred and nine (109) utility Permits.
- ✓ A custom fire district map was created for Tanner Couvelha from Sherman Township Fire & Rescue.
- ✓ Three thousand eight hundred fifty (3,850) Road Records/Subdivisions Placed in the ROW Database, and Six hundred twenty-eight (628) Road Files Created for the ROW Database.
- ✓ Attended MARC Aerial workgroup meeting to discuss bids and criteria.
- ✓ Reading and grading four proposals, roughly 250 pages in total.
 - Currently read and graded NV5 proposal.
 - Reading through Surdex.
- ✓ One thousand two hundred sixty-seven (1,267) traffic sign inventory., and Twenty-Eight (28) entrance permits were logged and mapped.

Tasks in progress for Next Quarter

- ✍ Working on adding Survey records from the 1930s, 1940s...
- ✍ Pre and post-Project Drone footage.
- ✍ Continue remapping parcel boundaries based on Plates, survey records, and legal deeds.
- ✍ Continue working on the Road Record database. This will include Book/Page, Right of Way, Historical Road Names, Dates of Dedication, and a visible GIS Polyline file for documentation.

LEAVENWORTH COUNTY KANSAS 2023

3-Year Cycle Projected Maintenance in Leavenworth County



2024	2025	2026
1	1	1
2	2	2
3	3	3
4	4	4
5	5	5
6	6	6
7	7	7
8	8	8
9	9	9
10	10	10
11	11	11
12	12	12
13	13	13
14	14	14
15	15	15
16	16	16
17	17	17
18	18	18
19	19	19
20	20	20
21	21	21
22	22	22
23	23	23
24	24	24
25	25	25
26	26	26
27	27	27
28	28	28
29	29	29
30	30	30
31	31	31
32	32	32

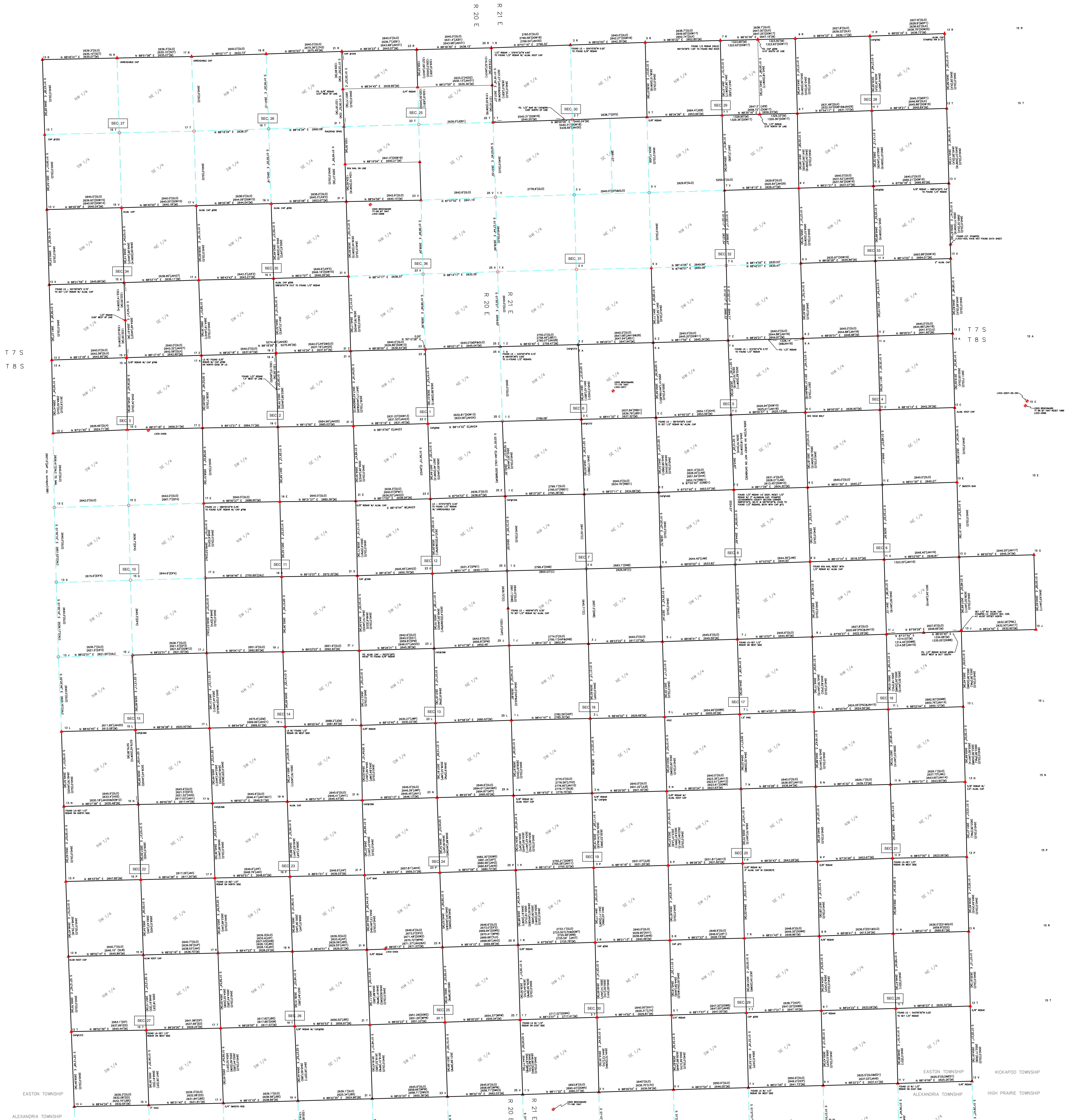
Legend

- 2024 Projected (105.04 Miles)
- 2025 Projected (106.8 Miles)
- 2026 Projected (114.7 Miles)
- Townships
- Subdivisions Boundaries

Legend

- County Boundary
- City Limits
- State Maintained Roads
- GRAVEL
- HARD SURFACE
- MINIMUM
- PRIVATE

Disclaimer: Map is projected in real world coordinates. However, it is not intended for legal purposes. Accuracy can not be guaranteed.



LEGEND - EASTON TOWNSHIP

- Found Section Corner (1/2" Rebar, unless noted otherwise)
- Set 1/2" Rebar w/ 3" Aluminum Cap, Stamped Leavenworth County Section Corner (unless noted otherwise)
- Unidentified Corner (To be Found or Set)
- Existing Control Monument
- LS Found Limestone (Size noted on LSRR)
- RS Found Red Stone (Size noted on LSRR)

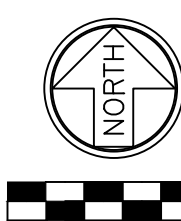
I hereby certify this survey plat meets the requirements of K.S.A. 58-2005. The face of this survey plat was reviewed for compliance with Kansas Minimum Standards for Boundary Surveys. No field verification is implied. This review is for survey information only.

CERTIFICATION

I certify that this plat map and the survey on which it is based, were prepared and conducted by me or under my direct supervision.

William Noll, PS-1599
Leavenworth County Reviewer

Daniel Baumen, PS No. 1963
Leavenworth County Surveyor



Scale: 1" = 1,200'

Leavenworth County
Survey Department
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913-684-0472